

**Jamestown Chamber of Commerce
Minutes for Board of Directors Meeting
Thursday, July 11, 2019
5:30pm
Conanicut Brewing**

Present: Will Tuttle (Sec.), Monique Paquin (Executive Director), Claudine Charron (Pres.), Jamie Munger, Susan Hackman (VP1), Charlotte McGregor, Dan Dwyer, Jason Hatch, and Bill Piva

Guests: Lisa Bryer (Jamestown Town Planner)

1. **Call to Order:** Claudine called the meeting to order at 5:35pm.
2. **Guest:** Lisa and Nate Lucas (intern) gave a presentation on the planned upcoming Parking Plan Study & Survey. Last one was 2004. A draft survey was passed around. Nate is doing an inventory and level of service review, basically counting spots and how often they are in use. Will and Monique had met with them previously. Seeking Chamber input on survey etc.
3. **Minutes of June's Meeting:** Previously emailed by Will. Bill made a motion to accept. Jamie seconded. All were in favor.
4. **Treasurer's Report:** Cathleen emailed a summary, and will provide the reconciliation report shortly.
 - a. General Account: \$22,344.83
 - b. Chamber Checking Account: \$4,201.67
 - c. Jamie made a motion to accept the summary, Jason seconded. All were in favor.
5. **Executive Directors Report:** Monique reported that we are at 99 members currently. New member: Home & Hospice Care. "Welcome Book" is planned for the fall. Discussed paying a lump sum to the Press to secure a discount for members. Monique will get more details. The Food Pantry was mentioned as a future speaker.
6. **Old & New Business/Committee Reports:**
 - a. **Events: [Ben, Jamie, Jason, Charlotte]**
 - i. Spring Into Summer (Sat. 6/8/19) \$750 (at least) was donated/generated for the Rocket Hogs!
 - ii. Weenie Roast – July 25th. At Dutch Harbor, 5:30p. Prices: \$20/\$25 (non-members) Need to spread the word to get RSVPs. Get a sandwich board for next year. Charlotte and Jamie will do shopping; Iain, Ben, and Bill are in charge of beverages; Mark and Will will grill.
 - iii. Ferry Charter (Sept) - SHELVED. Will seek a BAH instead.

iv. Jamestown Day (Sun 10/6): [Sub-committee: Will, Jamie, Jason]

b. **Government Relations: [Bill, Will]**

i. 2019-2020 Fiscal Year Town Monies: \$4,000 is available.

ii. Welcome to Jamestown Signs

1. Signs are at the artist. Claudine and Jason will reach out to the Garden Club about landscaping.

iii. Business Walk: Bill noted the need for more ideas, not just a reporting of the current situation. Will reach out to Andy Nota as a speaker for August.

c. **Marketing/Public Relations: [Ben, Iain, Claudine, Jamie, Charlotte]**

i. Potential Partnership w/Newport County Chamber of Commerce re: 24 Narragansett Avenue. Further consideration was tabled.

ii. JAC 2020 Outdoor Art Project: Presented earlier.

d. **Membership: [Bill]**

i. 2019 Membership Update – in ED's report.

e. **Finance: [Cathleen, Susan]**

i. No new items.

f. **Jamestown Village Committee:** Andy Nota will come in as a speaker.

7. **Board Member Terms:**

a. **2017-2020**

i. **Susan Hackman (First term)**

ii. **Iain Wilson (First term)**

b. **2018-2021**

i. **Bill Piva (First term)**

ii. **Ernie Savastano (First term)**

iii. **Will Tuttle (First term)**

iv. **Claudine Charron (First term)**

c. **2019-2022**

i. **Ben Thomas (Third term)**

ii. **Cathleen Studley (Third term)**

iii. **Jamie Munger (First term)**

iv. **Jason Hatch (First term)**

v. **Dan Dwyer (First term)**

vi. **Rebecca Drzal (First term)**

vii. **Charlotte McGregor (First term)**

8. Next Meeting: Thursday, July 11, 2019, 5:30pm, Café Ben (behind Grapes), weather backup is Conanicut Brewing

9. Meeting adjourned at 6:52pm